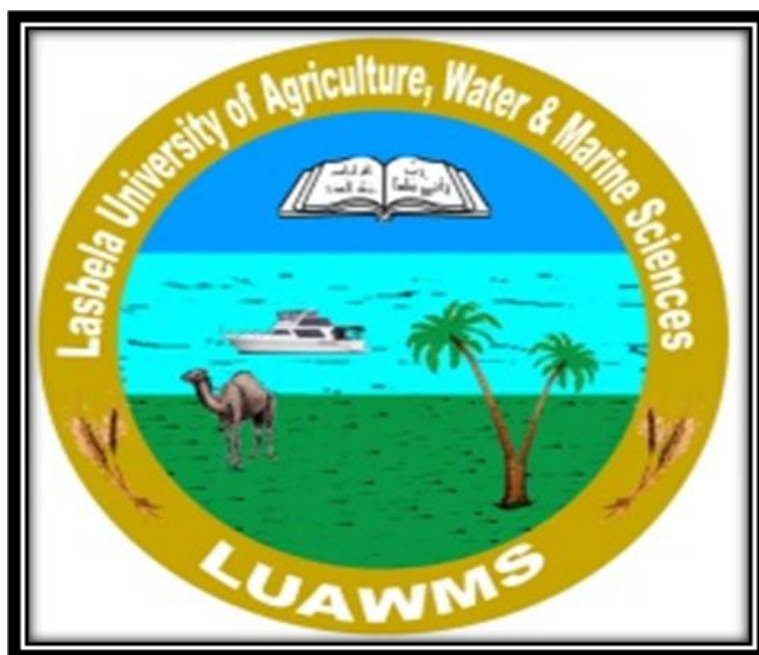


TECHNICAL PROPOSAL

(Purchase of Computers & Photocopier for Examinations Department)

LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES



TENDER FORM

Last Date for Submission & Opening of Bids: 30-01-2023

This tender Form is issued to M/s _____

Tel. No.: 0853-610914

Fax No. 0853-610294

Web: www.luawms.edu.pk

GENERAL TERMS & CONDITIONS

1. The last date of receipt of Sealed Tenders (Technical & Financial) is January, 30, 2023. Bids will be opened publicly at LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES (LUAWMS) on the same date at 1:30 PM. The Bidder/Vendor should furnish earnest money equivalent to 5% of the total value of Bid in the form of Bank Draft issued by a scheduled bank of Pakistan in favor of LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES (LUAWMS) Uthal Balochistan and shall be enclosed in a separate envelope along with financial bid. Without earnest money no bid will be accepted.
2. Proposal sent to LUAWMS by fax or email will not be accepted.
3. An effort by a Bidder to influence LUAWMS, directly or indirectly THROUGH UNFAIR MEANS in LUAWMS proposal evaluation, proposal comparison or contract award decision, to meet or discuss with any LUAWMS official unless desired by the LUAWMS may result in the rejection of Bidder's Proposal and black listing for any future tender of LUAWMS.
4. All participating recipients of this Tender will be notified in writing by the LUAWMS, regarding any changes made to this Tender for the purpose of clarification.
5. All responses to this Tender shall become the property of LUAWMS.
6. LUAWMS will not bear any expense incurred in the preparation of proposals in response to this Tender.
7. All prices to be quoted on prescribed performa only with firm's stamp in Pak Rupees, and must clearly state all applicable taxes which must be included in quoted prices.
8. Bidders are required to submit their proposals in compliance to the specifications and terms & conditions provided in the Tender.
9. The earnest money of the successful Bidders will be released after successful completion of required items.
10. It is mandatory that the Bidder provides the following documents and also provide information with respect to its relationship with principal.

Sr.#	Description	Mandatory
A	Income tax Registration certificates (Active)	Mandatory
B	sales tax registration certificates (Active)	
C	List on active tax payer (FBR)	
D	Submission of Proof of relevant experiences (Supply of Computers & Photocopier) with supply order and completion repots. (At least three completion of subject supplies)	
E	Submission of legal valid and notarized stamp paper (Rs.50) that the firm is not blacklisted	
01	Company profile: (Management details, office address, Status / Partnership deed, clients)	20
02	Full Compliant to the specifications of required items to be procured mentioned vide annexure-A of this documents (Complete package with brochure of required fans is necessary)	20
03	Firm's financial status/ Bank statement/ Certificate (Last year)	20
04	Firm's Audit reports (Last year)	20
05	Number of tenders won for supply of Office equipments to the Govt, Semi Govt, and offices of the autonomous organizations. (At least 3 References are required)	20
Qualifying Marks		70/100

11. LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES (LUAWMS) reserves the right to reject all Bids/Offeres or Increase/decrease the quantity of items/scope of the work.

SELECTION CRITERIA

- Two step process (Technical & Financial) will be used for the selection of a Vendor for the supply of required office equipments to the LUAWMS at Uthal District Lasbela Balochistan.
- LUAWMS intends in issuing this Tender is to award a contract to the technically qualified & lowest and best responsive vendor who meets specifications & relevant experience as well as considering competitive price and quantity & quality.
- The Bids must include the filled-in specifications, the Bids will include the prices quoted for each Item as mentioned at Annexure (A)
- The quoted prices must include all taxes, customs and freight charges for delivery to the LUAWMS at their own risk and cost.
- LUAWMS is an educational institute. Therefore expects Significant educational and volume discount.

CLARIFICATION

Further clarification relating to the Tender document shall be directed to Deputy Director Procurement, LASBELA UNIVERSITY OF AGRICULTURE, and WATER AND MARINE SCIENCES (LUAWMS) Uthal Balochistan.

Phone: 0853-610914

DELIVERY OF COMPUTERS & PHOTOCOPIER

Complete delivery should be made at LASBELA UNIVERSITY OF AGRICULTURE, WATER AND MARINE SCIENCES (LUAWMS) Balochistan within given period as mentioned in the supply order/ award of Contract.

LIQUIDATED DAMAGES

In case of delay supply the penalty will be applicable as under:

- a) Delay of one week to handover as per Specifications = 0.5% of the total cost
- b) Delay of two weeks to handover as per Specifications = 1.0% of the total cost
- c) Delay of three weeks to handover as per specifications = 1.5% of the total cost
- d) Delay of four weeks to handover as per specifications = 2.0% of the total cost
- e) Delay beyond four weeks shall be charged at 2% for every delayed week in addition to 2.0% as mentioned above subject to the cost not exceeding 10% of the total cost.

TERMS OF PAYMENT

Payment of Contract Price shall be made in the following manner:

Payment shall be payable to the vendor upon successful delivery of required items

All payments shall be made through crossed Cheque in the Pak Rupees on submission of bill/ invoice and sales tax invoice within the 15 days after proof of satisfactory completion of contract.

Applicable Taxes will be deducted at source at the time of payment.

Overall Compliance

I comply with all of the sections of this Tender except for those sections noted below.

Name of Firm _____

Title of tender: _____

Address of Firm: _____

Authorized person for contract: _____

Firm's Phone No: _____ Cell No. _____

Email Address: _____

Signature _____ Stamp _____ Date: _____

(Required Items)**(ANNEXURE- A)**

Sr #	Name of item	Specifications	Qty	<u>Attachment</u> Brochure / Manual (yes / No)
01.	Desktop computer	Core i5 11gen, 8gb Ram, 128gb SSD, 1TB HDD, Keyboard, Mouse with LED Monitor 18.5 inches with Connection leads / Cables etc Brand: Hp or Equivalent	03	
02	Photo State Machine:	Heavy duty, fully digital. Print Speed 40PPM Supported Paper Size A3 Color Output: Black & White Copy, Network print, Color Scan, Inbuilt Duplex Automatic Dual Side printing Brand: Kyocera or Equivalent	01	
03	Tonner	Photocopier as mentioned Serial#2	01	

Name of firm with address: _____

Authorized person participating in the tender opening. _____

Contact No. _____ Phone _____

GST No. _____ NTN _____

Validity of Cost: _____ Delivery period of fans _____

Firm's authorized person & signature & stamp _____